



Board of Directors Meeting Minutes

Date and Time: June 28, 2017 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Anthony Beasley | Joel Achtenberg | Kristy Carstensen | Sysco Deuanepenh | Liz Fathman | Terrence Harris | Laura Jenks | Leslie Peters | Claire Schell | Donna Smith |

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment
- III. Approval of Agenda +* - **Accepted as written**
- IV. Approval of Minutes from May 2017 Meeting +* - **Approved by unanimous vote**
- V. Committee Reports and Action Items
 - a. Governance – **Laura Jenks +**
 - i. Charter renewal update @ - Board needs time to review and advise, with a vote to approve to be initiated by email/conference call by July 31
 - ii. Bylaws – Will approve at next meeting, no questions at this time
 - iii. Recommendation and approval of Board Officers for FY2018 * - **Approved by unanimous vote**
 - Chair: Anthony Beasley
 - Vice Chair: Julien Couilloud
 - Secretary: Liz Fathman
 - Treasurer: Sysco Deuanepenh
 - iv. Recommendation and approval of new Board Members + *
 - David Desai-Ramirez - **Approved by unanimous vote**
 - Tony Tillman - **Approved by unanimous vote**
 - v. Recommendation and approval of Committee Chairs *- **Approved by unanimous vote**
 - ABAR: Claire Schell
 - Building and Grounds: David Desai-Ramirez
 - Development: Liz Fathman
 - Finance: Sysco Deuanepenh
 - Governance: Donna Smith
 - b. Finance – **Kristy Carstensen**
 - i. April and May Financials + * - **April Financials approved by unanimous vote, May Financials approved by unanimous vote**
 - ii. New Travel Policy + * - **Approved by unanimous vote**
 - iii. Final FY2018 Budget + * - **Approved by unanimous vote**
- VI. Action Items - **Anthony Beasley**
 - a. Charter School Admission Policy + - Needs a few more revisions, a vote to approved to be initiated by email/conference call by July 31.
 - b. Hail and Farewell to Kristy Carstensen, Pat Hurst, Laura Jenks, and Jamila Owens-Todd
 - c. Thank you to Brian Feld for his leadership of the Building and Grounds Committee
- VII. Questions and Comments
- VIII. Adjourned and moved to Planning Session at 7:18pm
- IX. Convened Closed Session 610.021.3 - Motion by Sysco Deuanepenh to discuss personnel matters
Roll Call vote - Anthony Beasley - yea | Kristy Carstensen - yea | Sysco Deuanepenh - yea | Liz Fathman - yea | Terrence Harris - yea | Laura Jenks - yea | Leslie Peters - yea | Claire Schell - yea | Donna Smith – yea
- X. Adjournment *

Visitors: Martha McGeehon

KEY: * Vote Required, + Materials Attached, @ Materials will be distributed at meeting



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Board of Directors Meeting Minutes

Date and Time: May 3, 2017 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Anthony Beasley | Joel Achtenberg | Julien Couilloud | Sysco Deuanepenh | Liz Fathman | Terrence Harris | Laura Jenks | Jamila Owens-Todd | Claire Schell | Donna Smith

Staff Members in attendance: David Blank | Debra Fox | Bob Sweeny

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment
- III. Approval of Agenda +* - **Revised version was accepted as written**
- IV. Approval of Minutes from April 2017 Meeting +* - **Approved by unanimous vote**
- V. Organizational Updates – **Anthony Beasley**
 - i. Motion to retain City Garden’s policy regarding enrollment of employees’ children - **Approved by vote**
 - ii. Board Retreat 5/9/2017 – 5:30pm to 9pm.
 - iii. Vote on DESE policies
 - ELL Students – **Approved by unanimous vote**
 - Migrant Students - **Approved by unanimous vote**
- VI. Committee Reports
 - a. Building and Grounds – **David Blank +**
 - i. Long-Term Facilities Plan is complete and rubric has been created to help evaluate any potential new facilities
 - b. ABAR – **Claire Schell +**
 - i. The committee is taking a lesson from the Development Committee to create subcommittees
 - ii. A convening of all ABAR committees (Board, PAC, Staff will take place in July/August to coordinate 2017-18 plans
 - iii. The Regional Partnership is evaluating whether to create a local team to facilitate Anti-Racism training
 - c. Development – **Liz Fathman +**
 - i. Annual Giving – mapping out next FY plans
 - ii. Corporate Giving – exploring local small businesses as well as several potential corporate donors
 - iii. Events – Looking to Gala 2018
 - iv. Special opportunity to raffle Hamilton tickets after GiveSTLday
 - d. Governance – **Laura Jenks +**
 - i. Recommendation and approval of Board Officers for FY2018 - Tabled until June meeting

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- ii. Recruiting under way to replace members who are leaving the board. Candidates are being vetted and will be presented to board at the June meeting.
- iii. Committee chairs will be contacted to determine their needs for new members
- iv. Update on Board and Staff Leadership surveys – will be sent soon
- v. No update on charter sponsorship
- e. Finance – **David Blank**
 - i. March Financials + * **-Approved by unanimous vote**
- VII. Action Items - **Anthony Beasley**
- VIII. Questions and Comments –
 - a. Evening Retreat will be held on May 9 at 5:30pm
 - b. GiveSTLDay block party is being held at City Garden on May 11 from 5:30 to 7:30pm
 - c. June board meeting will be held on June 28th.
- IX. Adjourned to Closed Session at 7:28pm. 610.021.1 - Motion to discuss legal matters made by Liz Fathman.
Roll Call vote - Anthony Beasley - yea | Joel Achtenberg - yea | Julien Couilloud - yea | Sysco Deuanepenh - yea | Liz Fathman - yea | Terrence Harris - yea | Laura Jenks - yea | Claire Schell - yea | Donna Smith – yea
- X. Adjourned closed session and reconvened to vote on DESE policies (see V.iii.)
- XI. Adjourned

Visitors: Martha McGeehon

KEY: * Vote Required, + Materials Attached, @ Materials will be distributed at meeting

Board of Directors Meeting Minutes

Date and Time: April 5, 2017 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Joel Achtenberg | Kristy Carstensen | Julien Couilloud | Sysco Deuanephenh | Liz Fathman | Pat Hurst | Laura Jenks | Jamila Owens-Todd | Leslie Peters | Claire Schell | Donna Smith

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Leslie Peters, Immediate Past Chair**
- II. Introductions and Public Comment - None
- III. Approval of Agenda +* - **Accepted as written**
- IV. Approval of Minutes from February 2017 Meeting +* - **Approved by vote, with one abstention (Donna Smith was not a member in February)**
- V. Montessori Moment – **Pat Hurst** –
Topic: Children become what they are called and Montessori recognized that we need to foster respect. The child learns mastery through practice, and not rote repetition of concepts.
- VI. Administrator Reports
 - a. School Updates: **Nicole Evans**
 - i. Principal’s Report – shared Qualitative CLP Reflections from the 1st round doc with the group. The team is on their 2nd round of CLPs.
 - ii. NWEA Scores + - There are still areas of concern regarding outcomes for students of color, and the CLPs are reflective to address it.
 - iii. School Dashboard +
 - iv. Kindergarten Lottery Results
 - Next year’s Kindergarten class is 63% white and 37% children of color. We were not as active this year, as we were in past years, of informing and recruiting families of color to apply for the lottery.
 - b. Organizational Updates: **Christie Huck**
 - i. Executive Director’s Report +
 - Thank you to the board for their involvement in this year’s Gala success.
 - There is upcoming legislation to expand charter schools beyond St. Louis and Kansas City. Administration has no opinion on this, but wanted to make the board aware.
 - We will consider seeking a grant with the Charter School Growth Fund, based upon spring testing outcomes.
 - ii. Discussion about adopting a policy that allows all staff members who reside in the State of Missouri to receive a preference for enrollment to City Garden’s charter school. More research and discussion needed. Donna offered to help draft policy and investigate the matter.
- VII. Committee Reports
 - a. Building and Grounds – **Brian Feld +**



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- i. Committee is finalizing the long term facilities plan and will present to the board at the next meeting.
 - ii. New Market deal should be reviewed for planning purposes.
- b. ABAR – **Claire Schell +**
- i. The committee is not moving forward with the Transformation Team. Instead, we are meeting as a regional group to get each institution up to date on activities – and determine needs from Crossroads/ other outside ABAR training.
 - ii. All internal ABAR committees will be convening to plan for 2017-18.
 - iii. The committee would like to be a part of the conversation about potential expansion.
- c. Development – **Liz Fathman +**
- i. March Development Report (includes Gala update)
 - ii. A draft of the new Development Dashboard was distributed.
 - iii. Gala exceeded its goal - particularly in sponsorships and pre-Gala activity.
 - iv. Subcommittees are now meeting regularly.
- d. Governance – **Laura Jenks +**
- i. Committee Work Plan
 - The Organizational Structure subcommittee has met, and will provide options for the board to review at a future meeting.
 - ii. Board and Staff Leadership surveys – Leslie is in the process of developing these.
 - iii. Retreat that was cancelled earlier this year. We will have an evening retreat within the next six weeks to hear updates regarding education gap work and long-range strategic planning. We will hold a full day retreat in August to set the agenda for the year and to do a “deep dive” into Montessori and ABAR.
 - iv. Update on charter sponsorship – Martha McGeehon provided an update that initial meetings have happened, and that the topic is on the agenda for the next provost meeting to discuss more in-depth involvement.
- e. Finance – **Kristy Carstensen**
- i. January Financials + * - **Approved by unanimous vote**
 - ii. February Financials + * - **Approved by unanimous vote**
 - iii. Draft of 2017-18 budget + - **Approved by unanimous vote, with the understanding that the committee is in the process of refining the numbers.**
 - iv. Line of Credit with Reliance Bank
 - Motion that Christie Huck, Executive Director, be approved to sign Reliance Bank’s Line of Credit documents. - **Approved by unanimous vote**
 - Motion that Christie Huck, Executive Director, be approved to draw on the Line of Credit, and if the amount requested exceeds \$2,500, that the transaction require the signature of an authorized board member as well (in line with City Garden’s general check writing policy). - **Approved by unanimous vote**
 - v. Primary (preschool) Tuition Increase – Sliding Scale – Committee recommends tuition increase by 2% for FY2017-18. +* - **Approved by unanimous vote**

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VIII. Strategic Planning Update – **Leslie Peters and Christie Huck**

- a. In addition to surveys of board and executive leadership, we are developing surveys for staff, parents, and stakeholders.
- b. The board would like to convene an evening about strategic issues.
- c. Christie shared her Writing Work Plan with timeline for objectives. Members were invited to provide feedback.

IX. Action Items – **Leslie Peters**

- a. Dr. Evans will provide a report in May with a breakdown of retention by demographics.
- b. Donna Smith will draft, to share at the May meeting, a policy re: allowing all staff members who reside in the State of Missouri to receive a preference, as city residents now do, for enrollment to City Garden’s charter school.
- c. David Blank will convene a group to review the original new market financing deal to provide recommendations for 2018.
- d. Deb and Christie will send out possible dates for evening retreat to discuss Strategic issues and full-day retreat in August.
- e. Kristy Carstensen recommends that the board conduct a thorough expense review in August.

X. Questions and Comments

XI. Adjourned to Closed Session at 8:42pm pursuant to 610.021 to discuss legal matters, contracts/ property and personnel. Roll Call vote results:

Joel Achtenberg – Yea, Kristy Carstensen – Yea, Julien Couilloud – Yea, Sysco Deuanepenh – Yea, Liz Fathman - Yea, Pat Hurst - Yea, Laura Jenks - Yea, Jamila Owens-Todd - Yea, Leslie Peters - Yea, Claire Schell – Yea, Donna Smith - Yea

XII. Adjournment *

Visitors: Martha McGeehon



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Board of Directors Meeting Minutes

Date and Time:

February 1, 2017 at 6:30 pm

Location: Conference Room

Board Members in attendance: Anthony Beasley | Joel Achtenberg | Kristy Carstensen | Julien Couilloud | Sysco Deuanephenh | Liz Fathman | Terrence Harris | Pat Hurst | Laura Jenks | Jamila Owens-Todd | Leslie Peters | Donna Smith

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment - None
- III. Approval of Agenda +* - **Accepted with revisions**
- IV. Approval of Minutes from December 2016 Meeting +* - **Approved by unanimous vote**
- V. Montessori Moment – **Pat Hurst**
- VI. Committee Report
 - a. Building and Grounds – **David Blank +**
 - i. LEED – The committee is weighing the benefit of continuing to pursue certification. It would be at the lowest tier, and its completion may not be as meaningful as it was in 2012.
 - ii. Facility planning – Final meetings with stakeholders are taking place this month.
 - iii. Server is on its last legs and needs to be replaced
- VII. Administrator Reports
 - a. School Updates: **Nicole Evans**
 - i. Principal's Report +
 - Looking forward to next Friday's accountability meeting with teachers, where the group will review the results of the Customized Learning Plans for each student.
 - NWEA
 - Fall scores for math and reading and Winter scores for reading were shared, and results show improvement with time.
 - Fall science and language, and Winter math, science and language scores will be available later this month.
 - ii. School Dashboard
 - There was an adjustment to the reporting of Discipline Referrals in the summary chart. We are now using per incident to reflect the percentages by demographic.
 - b. Organizational Updates: **Christie Huck**
 - i. Executive Director's Report +
 - i3 Grant – City Garden was not selected to receive the grant.
 - Pahara-Aspen Education Fellowship - Christie is looking forward to the upcoming cohort in Albuquerque, especially about the broader network to which City Garden will be exposed.

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- A request was made to the board to help us maximize the benefit of this year's upcoming Gala by inviting individuals, identifying potential sponsors and assisting with auction items.

VIII. Committee Reports (con't)

a. ABAR – **Faybra Hemphill +**

- i. The committee is discussing whether City Garden should move forward to develop a Transformation Team with Crossroads Antiracism Organizing and Training.
- ii. The staff ABAR committees are going well.
- iii. The committee will be working with the Coalition for Neighborhood Diversity and Housing Justice to strategize about neighborhoods
- iv. Claire will join the Governance committee at their April meeting

b. Development – **Liz Fathman +**

- i. Reviewed December Development Report
- ii. Gala – The board asked for a one pager with Gala sponsorship info. Bob will send.

c. Governance – **Laura Jenks +**

- i. Governance Work Plan and participants in each area have been established.
- ii. There is no update on charter sponsorship. The board requested an update at the April meeting.
- iii. Donna Smith was nominated for board membership + * - **Approved by unanimous vote**
- iv. We are holding off on making the Coalition for Neighborhood Diversity and Housing Justice a board committee. The group will provide periodic updates to the Governance committee for now.

d. Finance – **Kristy Carstensen**

- i. November Financials + * - **Approved by unanimous vote**
- ii. December Financials + * - **Approved by unanimous vote**
- iii. January Budget Revisions + * - **Approved by unanimous vote**
- iv. The committee recommends that City Garden move our banking from Commerce Bank to Reliance Bank. - **Approved by unanimous vote**

IX. Executive Director Goals and Evaluation – **Anthony Beasley**

- a. Christie has requested 6 weeks between now and the end of the FY for planning and writing City Garden's plan for closing education gaps and our charter renewal document, which will include City Garden's strategic plan for the next ten years.
- b. The board approved the request.

X. Strategic Planning Update – **Leslie Peters and Christie Huck**

XI. Action Items - **Anthony Beasley**

XII. Questions and Comments

XIII. No Closed Session

XIV. Adjournment * - 8:37pm

Visitors: Martha McGeehon

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Board of Directors Meeting Minutes

Date and Time: December 7, 2016 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Anthony Beasley | Joel Achtenberg | Kristy Carstensen | Julien Couilloud | Sysco Deuanepenh | Liz Fathman | Laura Jenks | Claire Schell

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill |

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment
- III. Approval of Agenda +* - **Accepted with revisions**
- IV. Approval of Minutes from November 2016 Meeting +* - **Approved by unanimous vote**
- V. Montessori Moment – **Debra Fox**
- VI. Coalition for Neighborhood Diversity and Housing Justice update and presentation – **Molly Metzger**
 - a. The Board expressed its gratitude to Molly and the Coalition for taking on this work.
- VII. Building and Grounds Committee Report – **Brian Feld +**
 - a. LEED – The committee recommends not spending any more significant time or energy on certification, and to either let it go or to follow through on the letter that was sent some months ago.
 - b. CG is seeking to formalize Olio’s use of our parking lot for valet parking due to liability and other property concerns.
- VIII. Administrator Reports
 - a. School Updates: **Nicole Evans**
 - i. Principal’s Report – A detailed update on the faculty’s efforts to close the Education Gap was presented.
 - b. Organizational Updates: **Christie Huck**
 - i. Executive Director’s Report Highlights
 - Christie announced that she has been selected for the Pahara-Aspen Fellowship
 - Christie will be a speaker at two upcoming conferences:
 - “How Housing Matters” in Washington, DC on December 13, 2016th
 - “New Partners for Smart Growth” in St Louis, February 3, 2017
 - No word on i3 grant
 - MCPSA is taking on the campaign for a legislative change that will allow charter schools to ensure economic diversity.
 - There is forward movement for a pilot Montessori training program (NCMPS is interested in partnering with us) at CG in summer 2017.
- IX. Committee Report(s), resumed
 - a. ABAR – **Claire Schell +**
 - i. Work on the ABAR portion of the Rubric should be ready to share with the Governance Committee by the end of the year
 - ii. Other highlights:
 - Committee members urged to take leadership role in reviewing education gap research
 - Regional partnerships are moving forward

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- Planning for the January 14 board retreat is underway
- b. Development – **Liz Fathman**
 - i. October Development Report +
 - ii. Sub-committees have all had their first meeting
 - iii. Regular committee meetings will commence in January
- c. Governance – **Laura Jenks +**
 - i. On the search for chair for Building and Grounds Committee
 - ii. Reviewing strong candidate for board membership
 - iii. No movement from SLU on the “Case for Charter sponsorship” document
- d. Finance – **Kristy Carstensen**
 - i. Audit Approval +* - **Approved by unanimous vote**
 - ii. October Financials + * - **Approved by unanimous vote**
- X. Strategic Planning Update – **Christie Huck** - Need to review next steps after the first of the year.
- XI. Action Items - **Anthony Beasley** – Recap from retreat is being compiled and will be sent out.
- XII. Questions and Comments – There was a question about the involvement of PAC this year in comparison to previous years.
- XIII. Adjournment * at 8:43pm

Visitors: Molly Metzger, Brian Feld

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Board of Directors Meeting Minutes

Date and Time: November 2, 2016 at 6:30 pm **Location:** Conference Room

Board Members in attendance: |Joel Achtenberg | Sysco Deuanephenh| Liz Fathman | Terrence Harris | Jamila Owens-Todd | Leslie Peters | Claire Schell | Kristy Carstensen (by conference line)

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Leslie Peters**
- II. Introductions and Public Comment - None
- III. Approval of Agenda +* - **Accepted with revisions**
- IV. Approval of Minutes from October 2016 Meeting +* - **Approved with revision by unanimous vote**
- V. Montessori Moment –tabled, Pat Hurst not in attendance
- VI. Administrator Reports
 - a. School Updates: **Nicole Evans**
 - i. Principal’s Report +
 - The work of the FAC and faculty leadership, re: MAP data, was shared. The initial focus will be on students out of or just below the “proficient” level.
 - Areas for immediate interventions are being identified.
 - Research component – asking for help from board or ABAR committee members who would be willing to research and summarize findings.
 - b. Organizational Updates: **Christie Huck**
 - i. Executive Director’s Report +
 - The board voted to support Christie Huck’s participation in the Pahara-Aspen Education Fellows Program.
- VII. Committee Report(s)
 - a. ABAR – **Claire Schell +**
 - b. Development – **Liz Fathman**
 - i. September Development Report +
 - ii. The committee is developing four subcommittees as follows:
 - Annual Giving
 - Corporate and Community Partnerships
 - Events
 - Communications and Marketingand will be providing job descriptions to the Governance Committee so that members can be vetted to serve
 - c. Governance – **Jamila Owens-Todd +**
 - i. Social Media Policy +* - **Approved by vote with revision (removal of “District” in the first sentence)**
 - ii. SLU Accountability Report + - First draft was discussed.
 - iii. December 3rd Board Retreat update – The focus will be on board structure and governance. Leslie Peters will be facilitating.
 - d. Finance –**Kristy Carstensen**

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Board of Directors Meeting Minutes

Date and Time: October 5, 2016 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Anthony Beasley | Joel Achtenberg | Julien Couilloud | Liz Fathman | Pat Hurst | Laura Jenks | David Orwick | Jamila Owens-Todd | Leslie Peters | Claire Schell (Call) | Sysco Deuanepenh (after board appointment)

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment - None
- III. Approval of Agenda – **Accepted with addition of monthly Montessori Moment (new V.)**
- IV. Approval of Minutes from September 2016 Meeting +* - **Approved by unanimous vote**
- V. Montessori Moment – **Pat Hurst**
- VI. Administrator Reports
 - School Updates: **Nicole Evans**
 - i. Dashboard @
 - Addition of number of students footnoted re: Discipline referrals
 - ii. Faculty Advisory Committee @
 - The FAC has created an Education Gap Task Force that will have a 3-5 plan drafted for addressing the education gap by May 2017. The task force is identifying short-term actions to implement while taking a comprehensive approach to designing a long-term plan.
 - iii. MAP Score Report Presentation
 - Would like some board volunteers to help take a deeper dive into the data
 - Organizational Updates: **Christie Huck**
 - i. Executive Director's Report @
 - The Pink Tower will be at CG to film some footage
 - Forward Through Ferguson Doing a film about CG as well
 - ii. Coalition for Neighborhood Diversity and Affordable Housing
 - Ask that Governance Committee determine next steps with regard to board representation and how this group fits into the organizational/governance structure.
- VII. Committee Report(s)
 - Building and Grounds – **Dave Orwick +**
 - i. This will be Dave's last meeting as chair of this committee
 - ii. Reviewed Master Facilities Planning process
 - ABAR – **Claire Schell +**
 - i. Committee is taking the Strategic Planning rubric and adding an ABAR lens
 - Development – **Liz Fathman**
 - i. Still in process of restructuring this committee – there will not be a formal meeting in October
 - ii. August Development Report +

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- Governance – **Laura Jenks +**
 - i. Approval of new Board member Sysco Deuanepenh * - **Approved by unanimous vote**
 - ii. Board Confidentiality Agreement +* **Approved**
 - Finance – **David Blank**
 - i. Partnership planning underway in search of a banking relationship that offers line of credit, investments, and future loan potential
 - ii. August Financials + * **Approved**
- VIII. Strategic Planning Update - **Anthony Beasley and Christie Huck +**
- i. Report from Group meeting on September 21st - **Leslie Peters**
 - ii. I3 Grant
 - Details regarding what the grant will commit City Garden to in the next five years
 - 10% match will be required – 50% secured by December 31st.
 - A list of national foundations on the i3 registry was shared. Board members are encouraged to read the full grant
 - iii. Next steps -The “Blueprint” team will determine how we can accomplish the objectives outlined in the plan – version with i3 grant and without i3 grant
- IX. Action Items - **Anthony Beasley**
- The board would like a monthly report each month on progress regarding education gap work. Christie and Nicole will determine what this will entail and will work to keep the board apprised of progress, findings and needs.
- X. Questions and Comments – The Board thanks Dave Orwick for his wisdom and guidance, his effort and dedication, and his friendship to City Garden.
- XI. Adjournment at 8:30pm

Visitors: Martha McGeehon, Sysco Deuanepenh (pre-vote)

KEY: * Vote Required, + Materials Attached, @ Materials will be distributed at meeting



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Board of Directors Minutes

Date and Time: September 7, 2016 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Anthony Beasley | Joel Achtenberg | Kristy Carstensen | Julien Couilloud | Liz Fathman | Terrence Harris | Pat Hurst | Laura Jenks | David Orwick | Jamila Owens-Todd | Leslie Peters | Claire Schell

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment – No public comment
- III. Approval of Agenda +* - **Accepted as written**
- IV. Approval of Minutes from June 2016 Meeting +* - **Approved by unanimous vote**
- V. Administrator Report(s)
 - a. School Updates: Principal's Report – **Nicole Evans**
 - Dashboard - No discussion, report not yet available
 - Faculty Advisory Committee – **No report**. First meeting is on September 13th
 - Motion to approve adoption of Missouri State Plan for Special Education: Option A - Model Compliance Plan +* **Adopted and approved by unanimous vote. Needs Anthony's signature.**
 - b. Organizational Updates: Executive Director's Report - **Christie Huck +**
 - David, Faybra, and Bob each spoke about their new roles at CG
 - Submitted Federal i3 grant in July
 - Reported on trips to Washington, DC
- VI. Committee Report(s)
 - a. ABAR – **Claire Schell**
 - There are a number of new committee members who will be joining the committee this year.
 - New projects include:
 - Strategic Partnerships
 - Regional Caucusing
 - Board Training and Development
 - b. Development – **Liz Fathman**
 - With a new Development Director (Bob), they are working on a new format for the committee going forward to include Special Interest Groups/subcommittees:
 - Events
 - Marketing and Communications
 - Corporations and Organizations
 - Grants and Foundations (this is a staff-centric committee)
 - Individual Giving
 - c. Governance – **Laura Jenks +**

KEY: * Vote Required, + Materials Attached, @ Materials will be distributed at meeting



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- Approval of new Board member Sysco Deuanephenh – Tabled until after Governance Committee meeting.

d. Finance – **Kristy Carstensen**

- May Financials + * - **Approved by unanimous vote**
- June Financials (Year-end FY16) + * **Approved by unanimous vote**
- July Financials (FY17) + * **Approved by unanimous vote**
- Of note :
 - FY 2016 expenses were under budget
 - Year over year growth is steady
 - We should celebrate the numbers

e. Building and Grounds – **Dave Orwick**

- The building renovation is nearly complete; the kitchen has been in use for a week.
- LEED certification is moving forward.

VII. Strategic Planning Update - **Anthony Beasley and Christie Huck +**

- City Garden Model Outcomes Rubric +
 - Recommendation to expand this to include sections on governance and preparation of teachers and leaders
- Next steps
 - Christie asked to convene a small group meeting to further discuss SP and to obtain feedback on i3 grant. Anthony, Leslie, Julian, Claire, Terrence, Joel, Laura, Pat, and Liz, have expressed interest in joining the group.

VIII. Action Items - **Anthony Beasley**

- a. A date and time for the small group meeting will be proposed next week.

IX. Questions and Comments - None

- X. Motion for Closed Session pursuant to 610.021 (1,2, and 13) to discuss legal matters, contracts/ property and personnel.

XI. Roll Call vote results:

Anthony Beasley – Yea, Joel Achtenberg – Yea, Kristy Carstensen- Yea, Julien Couilloud- Yea, Liz Fathman - Yea, Terrence Harris - Yea, Pat Hurst - Yea, Laura Jenks - Yea, David Orwick - Yea, Jamila Owens-Todd - Yea, Leslie Peters - Yea, Claire Schell - Yea

XII Adjournment

Visitors: Martha McGeehon, Sysco Deuanephenh, Pete Weseloh (CG Parent)