



Telephone: 314-664-7646

1618 Tower Grove Ave, St Louis, MO 63110

Email Address: info@citygardenschool.org

Board of Directors Meeting Minutes

Date and Time: October 4, 2017 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Anthony Beasley | Julien Couilloud | David Desai-Ramirez | Sysco Deuanephenh | Liz Fathman | Terrence Harris | Claire Schell | Donna Smith | Tony Tillman

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment - None
- III. Approval of Agenda +* - **Accepted as written** **M - DS /2 - TT**
- IV. Approval of Minutes from September 17 Meeting +* - **Approved by unanimous vote** **M - SD /2 - DS**
- V. Leadership Reports
 - a. Board Chair Report – **Anthony Beasley**
 - i. Recommended consulting a third party for ED evaluation and coaching
 - b. Executive Director Report – **Christie Huck +**
 - i. The leadership team is seeking support with our communications strategy for the following groups:
 - All school
 - Between staff and parents
 Liz offered to make some recommendations.
 - ii. New cultivation events were introduced:
 - “As the Garden Grows” – replacing CG 101
 - Community Partner Breakfast – for business and community leaders, connections, etc.
 - c. Principal Report – **Nicole Evans +**
 - i. School dashboard +
 - ii. Fall NWEA data – Comparisons to 2016 data showed improvements in all categories.
- VI. SLU Charter Renewal Update– **Christie Huck/Martha McGeehon**
 - a. City Garden’s 10 year Charter renewal will be submitted to the state next week, and we anticipate that the state Board of Education will review and vote on our renewal at their November 30th-Dec 1 meeting.
- VII. Committee Reports
 - a. Finance – **Sysco Deuanephenh**
 - i. July 2017 Financials + * - **Approved by vote** **M - DS /2 - CS**
 - ii. August 2017 Financials + * - **Approved by vote** **M - TH /2 - LF**
 - b. Development – **Liz Fathman**
 - i. New Perennial (monthly giving) campaign is underway
 - ii. End of Year campaign is looking for board matching of \$25,000 this year
 - iii. The committee is working on a strategy to manage any expanding impact needs while maintaining our annual fundraising

KEY: * Vote Required, + Materials Attached, @ Materials will be distributed at meeting



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c. Governance – **Donna Smith**

- i. Committee and Board Recruitment processes are in development
- ii. Donna will send each committee chair a copy of the committee description to review
- iii. We are asking for input in determining skills and characteristics needed for each committee to help with recruitment efforts

d. ABAR – **Claire Schell**

- i. ABAR committee members will be actively involved in all recruitment, evaluation and policy work that the Governance committee is doing
- ii. ABAR Planning document was shared as an example for other committee chairs

e. Building and Grounds – **David Desai-Ramirez**

- i. The committee is looking at how to best utilize the south wing space
- ii. We are working to identify construction vendors which are owned by women and People of Color so that we can build relationships with them before we enter the RFP process

VIII. Questions and Comments

- a. Board members who have not yet done so are invited to the Crossroads Anti-racism Workshop November 10-12 at City Garden. We will send an email invitation.
- b. Donna and Sysco will connect about Fiscal policies and how they fit into the policy approval scheme.
- c. Julien, DDR, Bob and Christie to confer before meeting with Emerson's Chief HR officer.
- d. Debra will update the board schedule to include "As the Garden Grows" and the Community Partner Breakfast and send it to all board members.

IX. Adjournment at 7:55 PM

M - JC /2 - CS

Visitors: Martha McGeehon



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Board of Directors Meeting Minutes

Date and Time: September 6, 2017 at 6:30 pm **Location:** Conference Room

Board Members in attendance: Anthony Beasley | Joel Achtenberg | David Desai-Ramirez | Sysco Deuanephenh | Terrence Harris | Claire Schell | Donna Smith | Tony Tillman

Staff Members: Christie Huck | Nicole Evans | David Blank | Debra Fox | A. Faybra Hemphill | Bob Sweeny

- I. Welcome and Call to Order – **Anthony Beasley, Chair**
- II. Introductions and Public Comment – Kim Dixon updated the board on this school year’s PAC plans/activities.
- III. Approval of Agenda +* - **Accepted as written** **M - DS /2 - SD**
- IV. Approval of Minutes from June 2017 Meeting +*- **Approved by unanimous vote** **M - DS /2 - CS**
- V. Leadership Reports
 - a. Board Chair Report – **Anthony Beasley**
 - i. Retreat Recap (see additional email attachment)
 - ii. Board Goals – Focused this year on:
 - Education Gap
 - ABAR work
 - Expanding Impact Objectives

Much of the work on this can be taken up by the board during the months of November, January, April and May when reports from committees are not expected.
 - iii. Leslie Peters has resigned from the board.
 - b. Executive Director Report – **Christie Huck +**
 - i. Expanding Impact Update - Montessori Training Center
 - A consortium of CG, two other public Montessori schools, and the National Center for Montessori in the Public Sector (NCMPS) are pursuing the development of Montessori Teacher Residency Program designed for teachers going into the public sector.
 - The group is seeking funding from the Charter School Growth Fund for the planning phase of the project.
 - If the funds are granted, the plan and a financial model will be completed by the end of November.
 - ii. Funding Proposals
 - Deaconess proposal was not accepted.
 - MFH “Idea” grant was submitted.
 - iii. One-on-one Meetings – Christie will be scheduling meetings with each board member.
 - c. Principal Report – **Nicole Evans**



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- i. Education Gap Update – 2017 MAP scores were shared. Test scores improved slightly (about 4 percentage points) over the previous year, indicating that we are headed in the right direction, but that more significant gains are needed.
- ii. Motion to approve adoption of Missouri State Plan for Special Education: Option A - Model Compliance Plan +* **Approved by unanimous vote** M - DS /2 - JA

VI. SLU Charter Sponsorship Update– **Christie Huck/Martha McGeehon**

- a. Charter Renewal + - CG qualifies for the expedited renewal process. The renewal application will be submitted in the coming weeks, and the Missouri State Board of Education will likely vote on CG’s renewal at their November 30th board meeting.
- b. Adopt the School Performance Contract and Submit the Charter Renewal Application +* **Approved by unanimous vote** M - DS /2 - TH

VII. Committee Reports

a. Finance – **Sysco Deuanephenh**

- i. June/2017 FYE Financials + * **Approved by unanimous vote** M - DS /2 - CH

b. Governance – **Donna Smith**

- i. Revised Bylaws +* **Approved by unanimous vote** M - CS /2 - SD
- ii. Admission Policy +* **Amended version approved by unanimous vote** M – TT /2 - SD

iii. Committee and Board Recruitment

- The Recruitment subcommittee will be meeting on September 13 instead of the full committee.
- Each committee (if possible) has been asked to send a representative to participate in the subcommittee.
- Each committee chair has been asked to provide subcommittee with a list of skills/characteristics that is needed for its committee members.

iv. Committee Goals – Each committee should begin planning their goals for the 2017-18 year at their first meetings.

VIII. Questions and Comments - None

- IX. Adjournment * at 7:55 PM M - DS /2 - TH

Visitors: Martha McGeehon (SLU), Kim Dixon (Parent and PAC President)